HOLY CROSS VIDYA SADAN

GENERAL INFORMATION OF THE SCHOOL

1. Name of the school with address : (strictly as per Affiliation sanction letter or as permitted by the Board) with pin code no.)		**HOLY CROSS VIDYA SADAN, THELLAKOM P O, KOTTAYAM – 686 630**
(i)	E – mail	holycrossvidyasadan@yahoo.in
(ii)	Ph.No.	0481-2792212, 9400182543
(iii)	Affiliation No:	930548
(iv)	School Code	75555
(v)	Principal name & qualification	Sr. Bindu George, MA Bed
2. Year of establishment of school		2003
3. Whether NOC from state/ UT or recommendation of Embassy of India obtained ?		YES
(i)	NOC No.	NO: 32970/N3/2004/G.Edn
(ii)	NOC issuing date	29/06/2004
4. Is the school is recoganised , if yes by which Authority		CBSE
5. Status of affiliation :		
Permanent / Regualar / Provisional		PROVISIONAL
(i)	Affiliation No.	930548
(ii)	Affiliation with the Board since	01/04/2005
(iii)	Extension of affiliation up to	31/03/2031
6. Name of Trust / Society / Company Registered under Section 25 of the Company Act , 1956 .		HOLY CROSS EDUCATIONAL AND CHARITABLE TRUST
Period up to which Registration of Trust / Society is valid		INDEFINITE

8. Name and official address of the Manger / President / Chairman / Correspondent

Rev. Sr.Thresiamma M T
Holy Cross Convent
Thellakom P. O Kottayam – 686 630.

(i) E – Mail
(ii) Ph. No. 7909144814
(iii) Fax No

School Infrastructure

Total Campus Area	2 ACRES
	In sq.mtrs 8093.71 sq mtrs
Built up area (sq.mtrs	3848.84 sq.mtrs.
No of class room	25, length-6.30 and Breadth-6.30
No. of labs	6, length-9.20-6.20
Internet facility	Yes
No. of Girls Toilet	20
No. of boys Toilet	12
Youtube link	https://youtu.be/8RHxG214FTs?si=2VvQg7W4gEBPLpHi

STAFF(TEACHING)

Principal	**Sr. Bindu George**
Total number of teachers	36
PGT	7
TGT	5
PRT	19
NTT	4
Librarian	1
Details of Counsellor	Ms. Ardhra Tom Michael

10. Details of fee structure (yearly)	**Admn.**	**Tuition**	**Others**
(i) Pre - Nursery	12000	15900	
(ii) Nursery		15900	
(iii) I to IV		19650	
(iv) V TO VII		20400	

(v) VIII to X 21150
(vi) XI 30000
(vi) XII 30000

11. **Transport facility**

(i) Own buses YES 3 nos
(iii) Details of transport charges Point 1- 5100 Point 5250

12. Our Faculty

SL.NO	NAME	DESIGN - ATION	DATE OF BIRTH	DATE OF APPOINTMENT	TRAINED / UNTRAINED	PROBATION/ CONFIRMED	ADHOC/ PART TIME
1	**Sr. Bindu George**	**Principal**	**18/03/1979**	**01/06/2021**	**Trained**		
2	**Mrs. Cily T Chacko**	**PRT**	**30/05/1969**	**02/06/2003**	**Trained**		
3	**Mrs. Ancy K D**	**PRT**	**15/05/1973**	**01/06/2003**	**Trained**		
4	**Mrs. Sudha Mary Joseph**	**TGT**	**29/09/1976**	**01/07/2005**	**Trained**		
5	**Mrs. Swapnamol C.J**	**PRT**	**31/05/1983**	**01/06/2006**	**Trained**		
6	**Mrs. Sreekala S**	**PRT**	**19/03/1979**	**01/06/2007**	**Trained**		
7	**Mrs.Smithamol Baby**	**PGT**	**15/01/1978**	**01/07/2008**	**Trained**		
8	**Mrs. Bhagya S. Nair**	**PRT**	**11/02/1972**	**01/06/2009**	**Trained**		
9	**Mr.Ajith T.B**	**PGT**	**12/05/1985**	**01/06/2012**	**Trained**		
10	**Mrs.V. Devpriya**	**PRT**	**22/08/1977**	**01/06/2014**	**Trained**		
11	**Mrs.Bindukumari V**	**PRT**	**25/05/1971**	**01/11/2014**	**Trained**		
12	**Mrs.Aswathy Sankar**	**TGT**	**04/01/1988**	**01/09/2014**	**Trained**		
13	**Mrs.Regha Jose**	**TGT**	**05/10/1973**	**01/06/2016**	**Trained**		

14	**Mrs.Smitha J**	**PGT**	**08/04/1978**	**01/06/2022**	**Trained**
15	**Mrs.Aswathy Ramachandran**	**PGT**	**30/01/1993**	**01/06/2022**	**Trained**
16	**Mrs.Swapna Roy**	**PRT**	**18/05/1970**	**01/06/2023**	**Trained**
17	**Mrs.Anjumol Joseph**	**PRT**	**21/11/1995**	**01/07/2023**	**Trained**
18	**Sr. Sheeba V J**	**PRT**	**28/10/1979**	**01/06/2026**	**Trained**
19	**Ms. Niranjana Bhaskar**	**PRT**	**28/12/1999**	**01/06/2025**	**Trained**
20	**Ms.Athira Babu**	**PRT**	**11/11/1998**	**01/06/2024**	**Trained**
21	**Ms. Manju Nair**	**PRT**	**15/05/1973**	**01/06/2026**	**Trained**
22	**Sr. Neena Alex**	**NTT**	**25/05/1970**	**01/06/2026**	**Trained**
23	**Mrs.Rithamma A**	**NTT**	**20/04/1978**	**01/06/2024**	**Trained**
24	**Mrs. Rani V P**	**NTT**	**11/03/1980**	**01/06/2024**	**Trained**
25	**Mrs.Rosmy Joy**	**NTT**	**01/12/1997**	**01/06/2026**	**Trained**
26	**Mrs.Ananthana T J**	**LIBRARIAN**	**10/02/1990**	**02/06/2025**	**Trained**
27	**Ms. Bindhu S Nair**	**PRT**	**20/03/1975**	**05/06/2026**	**Trained**
28	**Mrs.Blaizymol P C**	**TGT**	**17/08/1998**	**02/06/2025**	**Trained**
29	**Mrs. Anju C Nair**	**PRT**	**01/06/1984**	**02/06/2025**	**Trained**
30	**Mrs. Reshma P Suresh**	**PRT**	**04/01/1997**	**13/11/2025**	**Trained**
31	**Mrs. Hema P S**	**PRT**	**13/05/1976**	**02/06/2025**	**Trained**
32	**Mrs. Latha R**	**TGT**	**07/05/1984**	**04/06/2025**	**Trained**
33	**Mrs. Lakshmy A K**	**PGT**	**19/02/2000**	**01/06/2026**	**Trained**
34	**Mrs. Reshmi Unnikrishnan**	**PRT**	**11/05/1985**	**10/07/2025**	**Trained**

35	**Mrs. Ardhra Tom Michael**	**Counselor**	**31/03/2003**	**01/07/2026**	**Trained**
36	**Mr. Sreerag K S**	**PET**	**20/10/2001**	**01/10/2026**	**Trained**

14. Mode of payment of salary

(i) Name of the Bank through which salary is drawing	SOUTH INDIAN BANK, THELLAKOM P.O., Kottayam – 686 630
(ii) Through single cheque transfer advice	YES
(iii) Individual cheque	NO
(iv) Cash	NO

15. Library facilities

(i) Size of the Library in sq.feet	1200 sq.feet.
(ii) No.of Periodicals	14
(iii) No. of Dailies	5
(iv) No . Of Reference books	800
(v) No. magazines	9
(vi) Others	---
(vii) Total no. of books	4500

16. Name of the Grievance / redressal Officer with E - mail , Ph.No , Fax.No.	bindugeorge58@gmail. (Principal) 9400182543

17. Members of Sexual Harassment Committee

SL.NO	NAME	DESIGNATION
1.	Sr. Bindu George	Principal
2.	Sr. Thresiamma M T	Manager
3.	Sr. Fabi Joseph	Member
4.	Smithamol Baby	Teacher
5.	Swapnamol C J	Teacher
6.	Abel Kunniparambil Binu	Student
7.	Kanza Umaiza	Student

18. Section wise enrollment of school for the current session

Class	Section	Enrolment
PRE KG	1	2
LKG	1	39
UKG	1	39
I	2	47
II	2	72
III	2	53
IV	3	86
V	2	51
VI	2	65
VII	2	61
VIII	2	42
IX	2	32
X	2	50
XI	1	15
XII	1	15

19. Academic session Period from JUNE to MARCH
(Class IX,X,XII from MAY to MARCH)

20. Vacation period from APRIL to MAY

21. Admission period from APRIL to MAY

DECLARATION REGARDING TEXT BOOKS

It is hereby notified that the following private publishers' text books are being used for certain subjects and in certain classes:-

1. class I –V Flowers Ratna Sagar

1. Classes VI – VIII - NCERT

4. Classes IX – X - CBSE

The Syllabus Implementation Committee of the school has gone through the contents of the above books & found them free of objectionable matter that could hurt the sentiments of any social, religious or political Group or sect.

PRINCIPAL

SR BINDU GEORGE