

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN
RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING
EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY
EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and
Security of Children in Schools Developed by NCPDR and the National Building Code)

PART - A

(This part is to be filled-up by the school and to be produced before the District Education Officer
along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	930548
2	Name of the School as per affiliation letter of CBSE:	Holy Cross Vidya Sadan
3	Address of the School:	Holy Cross Vidya Sadan, Thellakom P O 686 630
4	Standard/level/class upto which the school is running:	XII
5	Is the name and address of the school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	Yes
6	U-DISE code allotted to the school:	32100300309
7	Name and address of the trust/society/company (under section-8) running the school as on date:	Holy Cross Vidya Sadan Educational Charitable Trust
8	Is the trust/society/company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9	Purpose of present application:	Recognition Certificate
10	Location of school:	Thellakom

(Signature of Principal)

Sa Hripa
Principal
Holy Cross Vidya Sadan
Thellakom



(Signature of D.E.O.)

DISTRICT EDUCATIONAL OFFICER
PALA

Dr. Bindu George
Principal
Holy Cross Vidya Sadan
Thellakom

10	Has the school obtained Recognition certificate from the State Government from class -1 to 8 th ?	No
11	Number of Recognition certificate from class-1to 8 th and date of issue:	Nil
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a pucca boundary wall?	Yes
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous boundary wall on all sides	Yes
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situates:	3716.28m ²
15	The land is in the possession of the school/ Trust/society/Company legally by way of:	Lease
16	Name of the owner/Lessee of the land in respect of point-14 above:	Provisional Superior
17	In case the land is in the possession of the society/ school by way of lease as per State Government norms, the period of the lease	30 years
18	Is any public road, canal or thorough -fare, HT line etc passing through the land in respect of point-14 above?	No
INFORMATION REGARDING ESSENTAIL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been declared safe for running a school?	Yes
19(a)	If yes the date of last inspection:	10/06/2019
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
20(a)	If yes the date of last inspection:	16/03/2019
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
21(a)	If yes the date of last inspection:	17/06/2019
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes

(Signature of Principal)

S. Arif
Principal
Holy Cross Vidya Sadan



(Signature of D.E.O.)

DISTRICT EDUCATIONAL OFFICER
PALA

Sr. Bindu George
Principal

23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (payment by cheque or cash to the individuals is not allowed)	Yes
<p style="text-align: center;"><i>Sr. Perpetua</i> Signature with Stamp (of the school Manager)</p>		<p style="text-align: center;"><i>Sr. A. J. J.</i> Signature with Stamp (of the school Principal)</p>
<p>PART- B</p> <p>This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)</p>		
<p>File No..... <u>B1/5663/19</u> Date of Issuance</p>		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/ up gradation of affiliation?	<i>Recommended</i>
		<p><i>[Signature]</i> DISTRICT EDUCATIONAL OFFICER (Name and Stamp of Issuing DEO)</p> <p>DISTRICT EDUCATION OFFICER/ EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL</p> <p>NAME OF DISTRICT</p>
		<p>Counter Signature</p> <p>(Name, Designation and Stamp)</p> <p>DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*)</p> <p>NAME OF DISTRICT</p> <p>(*Not below the rank of a Group –A Gazetted Officer)</p>

[Signature]
(Signature of Principal)

Principals
Holy Cross Vidya Sadan

[Signature]
Manjima
Holy Cross Vidya Sadan
Thellakom

[Signature]
(Signature of D.E.O.)

DISTRICT EDUCATIONAL OFFICER
DAI A

[Signature]
Principals
Holy Cross Vidya Sadan
Thellakom